Power to the System;
The power to the podium and all its components (except the projector and the slide projector) should be left on at all times. If they are not on, turn them on. There is a power button for each of the components (DVD / VCR, computers, document camera and amp QSC Audio found at the bottom of the podium).

Operating the System;
There is a small touch screen panel (AMX). If the screen is dark touch the screen to wake it up. Then touch the screen buttons to select choices.

Touch Screen;

- Raise and lower screen without turning on projector (use these controls with slide projector)
- Mic volumes up, down, and mute
- Turn on system when using computers, document camera, or DVD / VCR

Select Normal Presentation

- Select which image or source to be projected. The screen will go down and the projector will turn on.
- When selecting DVD / VCR, the player controls will be show on screen
- Volume control computers or DVD / VCR player sound levels

!!!! PLEASE TURN OFF THE PROJECTOR WHEN FINISHED !!!!
**Computer Remote Controls**

The big round button in the middle acts as a mouse. To "click", use the bow-tie shaped button underneath it.

There is a "thumb-wheel" button on the right edge of the remote. This can be used to advance or reverse your Power Point slides.

The left and right click of the bowtie button can also duplicate this function.

**Laser Pointer**

The remotes in the previous section come with a laser pointer built in. To activate it, you need to hold down two buttons at the same time, the laser pointer button at the top and the mode button at the bottom. Once the mode button starts flashing red, the laser pointer has been activated. To use it, press the laser pointer button and you will see the red pointer beam. Note* the laser is not very bright and sometimes cannot be seen for afar. It stays activated for about 30 minutes.
HOW CAN YOU TELL if the Projector has been turn on after you press that button?

This red light stays on!